

**Langdon City Commission  
Regular Meeting  
November 22, 2021, at 6:00 p.m.**

Members present Lawrence Henry, Jim Rademacher, Darin Kaercher and Susan Fay Crockett. Also, present Jason Busse, Jeff Hiller, Tom Beauchamp, Chelsea Graber, Greg Fetsch, Andrew Aakre – Moore Engineering and Quentin Wenzel – City Attorney, and RoxAnne Hoffarth.

L. Henry called the meeting to order and led everyone into the Pledge of Allegiance.

**Approval of Minutes: S. Crockett made the motion to approve the minutes with corrections from the regular meeting on November 8<sup>th</sup>, seconded by J. Rademacher. Motion carries.**

**Additions to Agenda:**

**Correspondence:**

**Department Reports:**

**Street** – J. Hiller stated they have been moving and hauling snow.

**Fire** – No report.

**Water** – J. Busse reported they have been busy with snow birds shut offs and still trying to replace meters.

**Sanitation** – T. Beauchamp stated with the drought the wood pile hasn't been burned. Got new permit and will schedule burn with fire department.

**Activity Center** – C. Graber report things have been going well; **tabled** the 24 hour key fob decision for a full quorum.

**Auditor Report** – R. Hoffarth is working on Christmas party date. Discussion was held about having no local newspaper. RoxAnne will check into surrounding papers to list our minutes until the June election. Jerry Ratzlaff is looking to retire next year and we will need to look for someone to assess properties; the Auditors to be here next Tuesday to finish up 2020.

**Unfinished Business: Moore Engineering – Phase 1 – sewer, Water, Storm Improvements** –

Contractor is working on the fence and transfer pipe at the wastewater ponds. Met with City Attorney to discuss option on how to proceed to resolve the asphalt work remaining. There are basically three options. 1. Allow contractor to continue per their letter and finish in the spring. 2. File on the performance bond. 3. City hires a separate contractor through the defective work process of the contract. The commissioners determined that option 3 is the preferred option, so the next step is to solicit quotes for the work. Moore Engineering will assist with that task.

**Clean Water State Revolving Fund:** We have prepared a questionnaire for placement on the priority list with the Department of Environmental Quality for funding for sanitary sewer improvements

**Phase 2 – Sewer, Water, and Storm Water Improvements** – No report.

**Second reading of Amended Ordinance 3.1202** – Sale of tobacco products; Quentin read the amended ordinance and with a roll call of officers; **L. Henry – yea, J. Rademacher – yea, D. Kaercher – yea and S. Crockett – yea. Motion carries.**

**New Business:**

**Multi-Hazard Mitigation Plan** – L. Henry agreed to be spokesperson for the City

**Insurance Bid** – With T.R. Waind's and Mostad's being the only two bidders. **J. Rademacher made the motion to turn it over to T. R. Waind for the next three years, seconded by S. Crockett.**

**Motion carries.**

**Building Permits - #5241 Barbra Dettler. J. Rademacher made the motion to approve the building permit, seconded by D. Kaercher. Motion carries.**

82931-82943/59237-59240 Payroll and Liab.	20426.09
59243 HIWAY LAUNDRY	211.60
59244 JOHN DEERE FINANCIAL	225.04
59245 LANGDON FIRE EQUIPMENT	1399.00
59247 MONTANA DAKOTA UTILITIES	1122.42
59248 PETTY CASH CITY HALL	280.00
59249 QUALITY SPECIALTY PRODUCTS & PRIN	151.92
59250 NORTH DAKOTA LEAGUE OF CITIES	420.00
59261 Vanguard Appraisals, Inc.	775.00

**Review and Approval of Bills: D. Kaercher made the motion to approve all bills, J. Rademacher abstaining from the vote; seconded by S. Crockett. Motion carries.**

**Adjourn:** With no other business D. Kaercher moved to adjourn the meeting.

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Lawrence Henry, Vice President

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RoxAnne Hoffarth, Auditor