

Langdon City Commission
Regular Meeting
July 24th, 2023, at 6:00 p.m.

Commission members present Jerry Nowatzki, Jim Rademacher, Darin Kaercher and Cody Schlittenhard. Department head present Jeff Hiller, Tom Beauchamp, Chelsea Graber. Also, present Duane Otto, Andrew Aakre – Moore Engineering and Sarah Hinnenkamp-Borderland Press, and RoxAnne Hoffarth- City Auditor.

Approval of Minutes: J. Rademacher made the motion to approve the minutes of the regular meeting on July 24th, seconded by D. Kaercher. Motion carries.

Additions to Agenda:

Correspondence:

Department Reports:

Street: Hiller reported he was able to go get dumpsters for Sanitation in Grand Forks; he also took sand truck for repairs.

Fire Department: No report.

Water and Sewer: No report.

Sanitation: Beauchamp reported our part-time employee quite; and has a new application turned in. Also reported that the new company for cardboard has been working out well.

Activity Center: Graber reported that they are waxing this week.

Police Department: No report.

Auditors Report: Hoffarth reported preliminary budget is ready for review, meeting to be set.

Unfinished Business

County Lot – A long discussion was held on whether the city wants to put develop the lots west of the trailer court. There may be grant money to help.

Moore Engineering – Citywide Street Project

- Hearing to Determine Sufficiency of Protests – there were neither written protests ahead of the meeting or anyone at the meeting wishing to provide a protest.
- **J. Rademacher made the motion to direct the engineer to prepare detailed plans and specifications, seconded by D. Kaercher. Motion Carries.**
- Quotes were solicited of geotechnical engineering firms to prepare the soil and pavement exploration data. We received two proposals: AET: \$38,040 & 45 days deliverable; Braun: \$39,715 & mid-November deliverable. **C. Schlittenhard made the motion to accept the quote of \$38,040 and timeline of 45 days delivery from AET, seconded by D. Kaercher. Motion Carries.**
- Request authorization to prepare loan application through the Bank of North Dakota Infrastructure Revolving Loan Fund. **D. Kaercher made the motion to authorize the preparation for the loan application through the Bank of ND, seconded by C. Schlittenhard. Motion Carries.**

Phase 1 - Sewer, Water, Storm Water Improvements – RD Project (Quam Construction)

- Some work completed at the lagoon
- Waiting for specific schedule on asphalt

Phase 2 – Sewer, Water, Storm Water Improvements – RD Project (Spruce Valley)

- Letter to Bond Company was sent out.
- Did hear back from Bond Company requesting project data be provided. We are accumulating that data.
- Have been in contact with Contractor and Subcontractor regarding asphalt repair on 2nd Street. Both have indicated an early August repair date.

Underground Project

- Discussed the mechanics of how this project would come together with USDA. Best package appears to be applying for water replacement through ND Department of Water Resources at a maximum cost-share of 60%, applying for sewer replacement through USDA Rural Development at a maximum grant percentage of 45%, and the remainder of street improvements through the Bank of North Dakota Infrastructure Revolving Loan Fund at a 2% loan.

Water/Sewer Extension off 4th Avenue

- Discussed a concept of developing an area off 4th Avenue. Commission requested that the engineer provide a proposal estimate and cost estimate for the improvements for consideration.

New Business

Variance – Johnson and Christianson – variance to put adjacent fence on property line. J. Rademacher made the motion to approve variance, seconded by D. Kaercher. Motion Carries.

Building Permits - #5390 Norm Economy, #5391 Justin Flink, #5392 Dawn Christianson/Tyrone Johnson, #5393, Brandon Girodat. J. Rademacher made the motion to approve all building permits, seconded by C. Schlittenhard. Motion Carries.

82337-82350,99258/60582-60594 Payroll & Liab.	44874.13
60595 ADVANCED BUSINESS METHODS	394.53
60596 BEK SPORTS NETWORK	1125.00
60597 BRENT BENOIT	75.02
60598 DOLLAR GENERAL-REGIONS 410526	52.75
60599 FARMER'S UNION OIL CO.	3308.51
60600 GREAT PLAINS FIRE	1804.96
60601 H & H COATINGS, INC.	15800.00
60602 JOHN DEERE FINANCIAL	563.47
60603 LANGDON BEAUTIFICATION COMMITTEE	258.05
60604 MID-AMERICAN RESEARCH CHEMICAL	5489.15
60605 MONTANA DAKOTA UTILITIES	249.17
60606 NORTH DAKOTA DEPT OF ENVIRONMENTA	116.52
60607 NORTHEAST REGIONAL WATER	20263.68
60608 ONE-CALL CONCEPTS, INC.	35.85
60609 OTTERTAIL POWER CO.	6187.53
60610 SANITATION PRODUCTS	4140.00
60611 VALLI INFORMATION SYSTEMS, INC.	754.38

Review and Approval of Bills: D. Kaercher made the motion to approve all bills as presented, seconded by J. Rademacher. Motion Carries.

Adjourn: C. Schlittenhard moved to adjourn the meeting at 6:45.

Jerry Nowatzki, President

RoxAnne Hoffarth, Auditor