

Langdon City Commission
Regular Meeting
July 11th 2022, at 6:00 p.m.

Members present Jerry Nowatzki, Lawrence Henry, Darin Kaercher and Cody Schlittenhard. Also, present Tom Beauchamp, Jason Busse, Gary Bimler, Shannon Duerr – JDA, Stephanie Bata – CC Tax Director, Shanda Christianson – KNDK, Sarah Hinnenkamp – The Borderland Press, and Quentin Wenzel – City Attorney and Roxanne Hoffarth.

J. Nowatzki called the meeting to order and led everyone into the Pledge of Allegiance.

Approval of Minutes: L. Henry made the motion to approve the minutes from the regular meeting on June 27th seconded by D. Kaercher. Motion carries.

Additions to Agenda: Northern Plains Resource Conservation & Development Council

Correspondence:

Department Reports:

Street: L. Henry reported they have been working on drain cleaning on 17th today.

Fire Department: L. Henry stated they are getting ready for their big summer party.

Water and Sewer Department: J. Busse reported they have gotten a shipment of meters in and are getting them replaced as we get them scheduled.

Sanitation Department: T. Beauchamp reported been working on budget with RoxAnne. The Waste Management contract is up in December so we've been negotiating prices for 2023. There was a business in Cavalier that purchased some of the crushed concrete.

Activity Center: No report.

Police Department: L. Henry stated they interviewed a new officer last week.

Auditors Report: R. Hoffarth went over cash report and asked that we take funds from General Fund reserve to clean up our construction fund for the City Hall project. **Cody Schlittenhard made the motion to approve the transfer of funds, seconded by L. Henry. Motion Carries.** Working on budget with Tom this week and will get this finished up this week. Hoffarth explained some questions Jeff Lykken had regarding the land around his home. Commission will check these out and report back at next meeting. Hoffarth reported that the WSI report to get reimbursed for the scissor lift has been completed and approved. We are just waiting for the funds from WSI. Also insurance has been put on it. The insurance for the buildings has moved from Mostad's over to TR Waind, the only change made was the deductible of \$1000 was for each building if there was a hail storm and changed so that it's \$1000 for however many building would be damaged. **Cody Schlittenhard made the motion to accept the change, seconded by L. Henry. Motion Carries.** The Living Local training will be Wednesday we should be able to go live as soon as updated.

Unfinished Business:

Moore Engineering – Materials sampling to occur on Monday (July 11). This sampling is of the base material for the patch locations so that the testing company can establish the density requirement for the base material. Since Quam needed to find a new testing company (the insurance company is not allowing them to use the original one – it appears that the insurance company is going after that testing company regarding this project), getting this second company lined up and scheduled is the reason that this work didn't happen two weeks ago.

Mobilization of equipment is set for Tuesday (July 12). Knife River is moving in as they finish on another project. Weather could impact this.

The one item that Quam still needs to get squared away is lining up an excavator to repair the gate valve box at the intersection of 3rd Street and 12th Avenue. They are hoping to have this resolved by end of day tomorrow.

Paving operations on 4th Avenue (by the main lift station), 7th Street (south of Highway 5), and 12th Avenue (from 7th Street to 3rd Street) is planned for Wednesday-Friday (July 13-15)

Fence installation at the lagoon mid-week (~July 13) and is expected to take two days.

Police Service Contract – L. Henry made the motion to approve the service contract, seconded by D. Kaercher. Motion Carries.

Fence Ordinance – Tabled.

Dangerous Buildings – Much discussion was held on the list of buildings to be condemned. Letters have been sent and some have responded. Some may have mortgages that will then take longer to get through process if they can be condemned at all. A few more properties were then added to the list for inspections to be made and letters sent.

New Business:

Assessing Contract – Stephanie Bata- Tax Director explained the agreement between County and City; it states \$5.00 per unimproved lots and \$8.00 per improved lots. This is a three year contract and after the three years the parcel count will be updated. **D. Kaercher made the motion to approve the agreement, seconded by L. Henry. Motion Carries.**

JDA Request – Shannon Duerr present to explain the request for \$15,000 for the Regional Workforce Impact Program. **D. Kaercher made the motion to approve the \$15,000 request, seconded by L. Henry. Motion Carries.**

Variance – Variance at the Shilo Al Henry property and all parties were in favor of the variance. **D. Kaercher made the motion to approve the variance, seconded by Cody Schlittenhard. Motion carries.**

Semi-trucks on residential streets – L. Henry reported he's been getting complaints about the semi's and farm equipment on residential street overnight. He feels maybe a reminder on social media may help.

Northern Plains Conservation & Development Council – request for \$100 to help with expenses to carry out grant projects like Farm to School Task Force to encourage more local foods in schools. **C. Schlittenhard made the motion to approve the \$100 request, seconded by L. Henry. Motion Carries.**

Building Permits: #5286 Roger Schanz, #5287 Marty Tetrault, #5288 Paul Peterson, # 5289 Leslie Welsh, #5290 Josh Plummer, #5291 Elma Riedhammer, #529 Pat Howatt, #5293 Darlene Podhradsky, #5294 Mark Kakela. **Cody Schlittenhard made the motion to approve all building permits, seconded by D. Kaercher. Motion Carries.**

82703-82713/59767-59770	Payroll and Liab.	15227.25
59771	RoxAnne Hoffarth	423.54
59772	ADVANCED BUSINESS METHODS	233.00
59773	ALTRU HEALTH SYSTEM	125.00
59774	CARQUEST OF LANGDON	294.25
59775	CAVALIER COUNTY JDA	2000.00
59776	CAVALIER COUNTY TREASURER	19774.25
59777	CAVALIER RURAL ELECTRIC COOP.	678.83
59778	CHELSEA GRABER	13.09
59779	DAHL TRUCKING PLUS	1488.32
59780	DAKOTA FIRE EXTINGUISHERS	722.36
59781	FARMER'S UNION OIL CO.	3841.44
59782	FARMERS & MERCHANTS STATE BANK	3019.21
59783	FERGUSON WATERWORKS #2516	11520.51
59784	HIWAY LAUNDRY	112.06
59785	JENSON AIR CONDITIONING & HEATING	295.00
59786	JERRY RATZLAFF	2155.00
59787	LANGDON BUILDING CENTER	49.91
59788	MAR-KIT LANDFILL	3227.50
59789	MIDCONTINENT COMMUNICATIONS	136.52
59790	MIKKELSEN BROTHERS	6044.50
59791	NDSWRA	90.00
59792	ONE-CALL CONCEPTS, INC.	34.75
59793	OTTERTAIL POWER CO.	6774.37
59794	QUENTIN BRUCE WENZEL, PC	1350.00
59795	RICHARD'S WELDING, INC.	302.30
59796	RURAL DEVELOPMENT FINANCE CORPORAT	15453.04
59797	SEBELIUS TRUCKING	1550.00
59798	SHAWN AMUNDSON	500.00
59799	THE BOARDERLAND PRESS	148.80

59800	UNITED COMMUNICATIONS	1197.30
59801	VALLI INFORMATION SYSTEMS, INC.	731.33
59802	VERIZON WIRELESS	458.35
59803	WASTE MANAGEMENT CORPORATE SERVIC	13977.49
59804	WITZEL CONSTRUCTION LLC	9335.14
59805	LANGDON HARDWARE & RENTAL	1037.93

Review and Approval of Bills: L. Henry made motion to approve all bills, seconded by D. Kaercher. Motion Carries.

Adjourn: L. Henry moved to adjourn the meeting.

Jerry Nowatzki, President

RoxAnne Hoffarth, Auditor