

**Langdon City Commission  
Regular Meeting  
January 9<sup>th</sup> 2023, at 6:00 p.m.**

Commission members present Jerry Nowatzki, Lawrence Henry, Jim Rademacher, Darin Kaercher and Cody Schlittenhard. Department heads present Jeff Hiller and Brent Beniot, Jason Busse and Tom Beauchamp, and Greg Fetsch – Sheriff's Office. Also, present Shannon Duerr – JDA, Sarah Hinnenkamp-Borderland Press, Angelo Mondragon – States Attorney, Dennis Luhmann, and Quentin Wenzel – City Attorney and RoxAnne Hoffarth- City Auditor.

J. Nowatzki called the meeting to order and led everyone into the Pledge of Allegiance.

**Approval of Minutes:** L. Henry made the motion to approve the minutes from the regular meeting on December 12<sup>th</sup>, seconded by J. Rademacher. Motion carries.

**Additions to Agenda:**

**Correspondence:**

**Department Reports:**

**Street:** J. Hiller reported they have been hauling and blowing snow from curbs and sanding streets every other day.

**Fire Department:** No report.

**Water and Sewer:** J. Busse reported they have been cleaning snow away from fire hydrants. Busse also reported that our water samples have not been making it to Bismarck overnight due to the weather; with this we had to drive the sample there last week. We are hoping that the post office is get them over night from now on or we will have to drive them there again.

**Sanitation:** T. Beauchamp has been working on yearend report for the State. Also he has been able to do his continuing education online for his operator's license. Beauchamp also expressed some of the issues with Waste Management due to the weather in December.

**Activity Center:** No report.

**Police Department:** G. Fetsch gave his annual report for 2022.

**Auditors Report:** R. Hoffarth discussed the pet licenses that we purchase every year and we only get 6 people in to license their pets. After much discussion it was decided to look into a onetime life license per pet. Hoffarth will see what other cities do in this situation. Hoffarth also reported Park and City's W2's and 1099's are out; working on quarterlies and year end.

**Unfinished Business:**

**Moore Engineering – Phase 1 - Sewer, water, storm water improvements – RD Project (Quam Construction)** We have not been able to have the conference call with Quam, Knife River, and the bonding company yet (due to seemingly legitimate reasons for rescheduling).

Working on a rescheduled call within two weeks. **Phase 2 – Sewer, Water, Storm Water Improvements- RD Project (Spruce Valley)** We ae processing a change order for the additional sidewalk and curb work at the intersections of 8<sup>th</sup> Street and 12<sup>th</sup> Avenue (northwest corner of elementary school). The contractor is on the hook for the correction of the valley gutter. We are preparing a letter reminding them of the contractual status and asking them for their schedule for the corrective work on 8nd Street by January 20<sup>th</sup>.

**Citywide Street Project** – Planning to be at the next meeting to discuss another public meeting.

**Abandoned Properties** – Quentin went through the properties that have been taken care of and a discussion of the few properties that nothing has been done. It was discussed to proceed

with the next steps to get those properties demoed. It was also discussed to keep adding properties that they feel need to be on the list.

**Development Agreement – Dennis Luhmann** – Quentin presented Luhmann with new requirements from the State for new developments. Luhmann will get together with Quentin to see how to proceed. Quentin will write up a new property tax agreement. – **Tabled.**

**Abandoned vehicles** – J. Nowatzki wants to see the abended vehicles at Default’s property and other areas of town hauled to the pound. Fetsch explains the procedures and will get them started.

### **New Business**

**Departments helping other departments** – A long discussion was held to have other departments helping when there are large amounts of snow or for any other reason a department needs some extra help.

**Main Street Sidewalks** – C. Schlittenhard would like to see the main street sidewalks taken better care of due to snow. After a long discussion as to whose responsibility this is and reading through the ordinances. It was agreed to send letters to the property owners who have not kept their sidewalks cleaned. As to the sidewalk grates, these will be filled in ASAP spring hits either by a contractor or by the City’s own staff.

**Variance – Parcel #60556 Matthew Wright** – A Mondragon presented a variance due to the properties being too close together. **L. Henry made the motion to approve the variance for property #60556, seconded by C. Schlittenhard. Motion Carries.**

**Annual Fire Department retirement contribution** – An annual \$3000 is given to the Fire Department for their retirement fund. **C. Schlittenhard made the motion to approve the \$3000 seconded by D. Kaercher. With L. Henry abstaining from the vote, Motion Carries.**

**JDA Request** – Shannon Duerr here to request \$30,000 for a Flex Pace interest buy down loan for Jeff Mostad to buy out Danny Mostad’s share of Mostad Properties LLC. **C. Schlittenhard made the motion to approve the \$30,000 for Mostad, seconded by D. Kaercher. Motion Carries.**

**Building Permits - #5344 Brad Wilson, #5345 Matthew Emter, #5346 Moen Properties** – **C. Schlittenhard made the motion to approve all building permits, seconded by L. Henry. Motion Carries.**

82523-82552/60131-60142/60146-60151	Payroll & Liab.	71886.94
60097	CARQUEST OF LANGDON	286.05
60098	CAVALIER COUNTY JDA	15000.00
60099	CAVALIER RURAL ELECTRIC COOP.	287.93
60100	DAHL TRUCKING PLUS	29.35
60101	DOLLAR GENERAL-REGIONS 410526	54.70
60102	FARMER'S UNION OIL CO.	3361.14
60103	FERGUSON WATERWORKS #2516	198.04
60104	GERRELLS SPORTS CENTER	1839.01
60105	HIWAY LAUNDRY	118.80
60106	LANGDON HARDWARE & RENTAL	852.37
60107	LANGDON PRAIRIE HEALTH	115.78
60108	MAR-KIT LANDFILL	2037.50
60109	MIDCONTINENT COMMUNICATIONS	136.52
60110	MIKKELSEN BROTHERS	160.00
60111	MOORE ENGINEERING, INC	18848.35
60112	NORTH DAKOTA DEPARTMENT OF HEALTH	32.00
60113	NORTH DAKOTA DEPT OF ENVIRONMENTA	116.52
60114	NORTH DAKOTA LEAGUE OF CITIES	1763.00
60115	OTTERTAIL POWER CO.	6301.44
60116	POWERPLAN	1855.00

60117	QUALITY SPECIALTY PRODUCTS & PRIN	138.45
60118	RICHARD'S WELDING, INC.	1140.20
60119	SAMSON ELECTRIC	977.81
60120	THE BOARDERLAND PRESS	28.20
60121	TRICORNE AUDIO, INC.	1030.00
60122	UNITED COMMUNICATIONS	1178.38
60123	VALLI INFORMATION SYSTEMS, INC.	100.00
60124	VERIZON WIRELESS	355.57
60125	WASTE MANAGEMENT CORPORATE SERVIC	13999.76
60126	GARY BIMLER	3400.00
60127	CAVALIER COUNTY TREASURER	19774.25
60128	FARMERS & MERCHANTS STATE BANK	3019.21
60129	QUENTIN BRUCE WENZEL, PC	1350.00
60130	RoxAnne Hoffarth	431.06
60143	PETTY CASH CITY HALL	265.15
60144	T. R. WAIND INSURANCE & REALTY	19315.84
60145	CAVALIER COUNTY JDA	24999.00
60152	NORTHEAST REGIONAL WATER	14224.71
60153	ADAPCO, INC.	3558.00
60154	ADVANCED BUSINESS METHODS	242.17
60155	CARQUEST OF LANGDON	56.50
60156	CAVALIER COUNTY TREASURER	20960.67
60157	CAVALIER RURAL ELECTRIC COOP.	304.06
60158	DACOTAH PAPER CO.	589.54
60159	DAHL TRUCKING PLUS	707.56
60160	DAN'S TRUCK & CAR WASH	164.43
60161	FARMER'S UNION OIL CO.	7927.79
60162	FARMERS & MERCHANTS STATE BANK	3019.21
60163	HIWAY LAUNDRY	59.40
60164	JENSON AIR CONDITIONING & HEATING	193.52
60165	JOHN DEERE FINANCIAL	441.36
60166	LANGDON HARDWARE & RENTAL	906.43
60167	MAR-KIT LANDFILL	2915.50
60168	MIDCONTINENT COMMUNICATIONS	136.52
60169	MONTANA DAKOTA UTILITIES	2621.70
60170	ONE-CALL CONCEPTS, INC.	2.05
60171	OTTERTAIL POWER CO.	6671.75
60172	PEMBINA COUNTY MEMORIAL HOSPITAL	117.85
60173	PLUMMER CONSTRUCTION	1700.00
60174	QUENTIN BRUCE WENZEL, PC	1425.00
60175	RICHARD'S WELDING, INC.	489.00
60177	THE BOARDERLAND PRESS	155.60
60178	THOMAS BEAUCHAMP	305.03
60179	UNITED COMMUNICATIONS	1180.56
60180	VERIZON WIRELESS	375.61
60181	KEVIN LILL	365.00
60182	WASTE MANAGEMENT CORPORATE SERVIC	15101.51
60183	VALLI INFORMATION SYSTEMS, INC.	1399.71
60184	SKYLEE HOFFARTH	500.00
60185	CHAMBER OF COMMERCE	50.00

**Review and Approval of Bills: J. Rademacher made the motion to approve all bills, seconded by D. Kaercher. Motion Carries.**

**Adjourn: L. Henry moved to adjourn the meeting.**

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**Jerry Nowatzki, President**

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**RoxAnne Hoffarth, Auditor**