

**Langdon City Commission
Regular Meeting
January 23rd, 2023, at 6:00 p.m.**

Commission members present Jerry Nowatzki, Darin Kaercher and Cody Schlittenhard. Department heads present Jeff Hiller, Chelsea Graber. Also, present Sarah Hinnenkamp- Borderland Press, Andrew Aakre – Moore Engineering and RoxAnne Hoffarth- City Auditor.

J. Nowatzki called the meeting to order and led everyone into the Pledge of Allegiance.

Approval of Minutes: D. Kaercher made the motion to approve the minutes from the regular meeting on January 9th, seconded by J. Rademacher. Motion carries.

Additions to Agenda:

Correspondence:

Department Reports:

Street: J. Hiller reported they have been sanding and blowing snow; also changing oil in trucks.

Fire Department: No report.

Water and Sewer: No Report.

Sanitation: No Report.

Activity Center: C. Graber reported that the Toy Show is February 11th and 12th. Graber reported she had two estimates to get the emergency doors repaired on the South side of building. We received a grant of \$5000 and the estimate from Marcotte was \$5910 with Carl Hoffarth doing the work; the estimate from Langdon Building Center was for \$6725.98. It was agreed to get this repaired as soon as possible.

Police Department: No Report.

Auditors Report: R. Hoffarth reported she had done some research on the pet license ordinance. All cities struggle with this same issue; the ones that went to the lifetime license struggle with getting updated shot records. So Hoffarth's recommendation is to keep our ordinance as it is but she did give a copy to Commission to review for the next meeting. Also the ordinance it states that no Pit Bull Terrier is allowed in City Limits and we had some complaints regarding this breed chasing the mail men; they were directed to the Sherriff's Office. Hoffarth reported that she talked to Plummer and he will get to our sidewalk as soon as he can in spring.

Unfinished Business:

Moore Engineering – Phase 1 - Sewer, water, storm water improvements – RD Project (Quam Construction) We have not been able to have the conference call with Quam, Knife River, and the bonding company yet. Discussion on next steps.

Phase 2 – Sewer, Water, Storm Water Improvements- RD Project (Spruce Valley) Change order 9 in the amount of \$19,130.00 for additional ADA ramp, sidewalk and curb improvements to the 8th Street and 12th Avenue intersection. **C. Schlittenhard made the motion to approve the Change order #9 for \$19,130.00 seconded by D. Kaercher. Motion Carries.**

Pay estimate 12 incorporates CO9. Amount remaining is \$44,130.00. Per contract language that allows both the Owner and engineer to impose setoffs due to defective work (which we're estimating is approximately \$40-50K). We're recommending the whole amount be withheld due to the defective work being outstanding. 0\$ until the work is complete. **C. Schlittenhard made the motion to approve the estimate 12 for zero money until the work is complete, seconded by D. Kaercher. Motion Carries.**

Citywide Street Project – A potential timeline for the special assessment process was discussed. This will be approved at the February 27th meeting.

Underground Project – The next step for an underground project as discussed at the public meeting in November is to authorize the engineer to proceed with a funding application and update to the USDA RD engineer’s report.

Deed for P. Peterson – J. Nowatzki will stop by Quentin’s office tomorrow to sign the deed.

New Business

Building Permits - #5347 Quentin Ames, #5348 Sarah Badding – C. Schlittenhard made the motion to approve all building permits, seconded by D. Kaercher. Motion Carries.

82511-82522/60186-60197 Payroll and Liab.	32745.31
60198 CAVALIER COUNTY JDA	30000.00
60199 CAVALIER COUNTY TREASURER	1390.31
60200 CNA SURETY	50.00
60201 CONNER TETRAULT	500.00
60202 DAKOTA FIRE EXTINGUISHERS	331.09
60203 ERLING'S OIL CO	1346.10
60204 JEFFREY LAFRENZ	500.00
60205 JOHN DEERE FINANCIAL	1301.97
60206 JOHNSON CONTROLS, INC.	5710.00
60207 MID-AMERICAN RESEARCH CHEMICAL	191.02
60208 MONTANA DAKOTA UTILITIES	3302.46
60209 MOORE ENGINEERING, INC	776.86
60210 NORTH DAKOTA DEPARTMENT OF HEALTH	32.00
60211 NORTHEAST REGIONAL WATER	13725.72
60212 RICARD PLUMBING, HEATING & COOLIN	1133.65
60213 RoxAnne Hoffarth	366.99
60214 SAMSON ELECTRIC	310.39
60215 SECRETARY OF STATE	36.00
60216 WITZEL CONSTRUCTION LLC	1196.00

Review and Approval of Bills: C. Schlittenhard made the motion to approve all bills, seconded by D. Kaercher. Motion Carries.

Adjourn: C. Schlittenhard moved to adjourn the meeting.

Jerry Nowatzki, President

RoxAnne Hoffarth, Auditor