

Langdon City Commission
Regular Meeting
February 12, 2024, at 6:00 p.m.

Commission members present Jerry Nowatzki, Lawrence Henry, Darin Kaercher and Cody Schlittenhard. Department head present Jason Busse, Tom Beauchamp, Chelsea Graber, Gary Bimler, Shannon Duer - JDA, Ward Heidbreder – ND Rural Water, Sarah Hinnenkamp – Borderland Press, Mikan Lovcik and Quentin Wenzel and RoxAnne Hoffarth

Pledge of Allegiance – J. Nowatzki led everyone in the Pledge of Allegiance.

Approval of Minutes: L. Henry made the motion to approve the minutes of the regular meeting on January 22nd, seconded by C. Schlittenhard. Motion carries.

Additions to Agenda:

Correspondence:

Department Reports:

Street: L. Henry reported that he, Jeff, and Brent will be headed to Wisconsin to tour the Case Co.

Fire Department: No Report.

Water and Sewer: J. Busse reported he went to the ND Rural Water Expo last week and he was able to get the credits needed for his licenses. We also need to start thinking about a logo for the water tower.

Sanitation: T. Beauchamp has nothing new to report. D. Kaercher reported the yearend review looked good.

Activity Center: Graber reported the basketball tournament went well and the toy show was well attended. She has hired a new employee.

Police Department: No report.

Auditors Report: Hoffarth went over year end balances, cash report and Receipts and Disbursements for 2023.

Unfinished Business

Citywide Street Project - Met with Lawrence, Jeff, and Brent on January 29 to go over some of the remaining questions on the plans. Also met with downtown property owners affected by tie-ins along the downtown alleys. All property owners that I met that day were supportive of the improvements proposed. Planning for February 26 plan approval. Working on getting the remainder of the loan application documents from the third-party auditor finished for review by the Bank of North Dakota. The loan should really be in place prior to opening bids so that we don't have to hold the bids for a length of time prior to awarding.

Phase 1 - Sewer, Water, Storm Water Improvements – RD Project (Quam Construction) No update

East Water Tower Rehabilitation - We are working on the plans for bid. Will schedule and perform an onsite visit to verify items identified in the report with Jason. Planning to bid as base bid with a completion date this fall, and an alternate bid with completion date next fall. The idea is to allow contractors the opportunity to bid on a project as competitively as possible by giving the contractor the opportunity to best fit it into their schedule.

Building Permit Review - Tabled

New Business

CCJDA – Request – S. Duerr explained that JDA is seeking \$30,000 to support a comprehensive housing study initiative. They secured a matching grant of \$20,000 from the Department of Commerce for this. There has been a committee put together to head up the study. **D. Kaercher made the motion to approve the \$30,000 to support the housing study, seconded by C. Schlittenhard. Lawrence Henry being one of the committee members, abstained from the vote. Motion Carried.**

Application for Variance – Michelle Schefter & Michelle Baker. Quentin reviewed the variance, **D. Kaercher made the motion to approve the variance, seconded by L. Henry. Motion carried.**

ND Rural Water -Ward Heidbreder – Ward went over the services that ND Rural Water does for free and would be willing to help with anything the city feels they need. Some of the concerns are curb stop repairs and unmetered water.

Building Permits – #5413 Darol Hoffman – revised, #5425 Jeff Schneider, #5426 Diane Simmons. Permits tabled for more information.

99187-99195/82163-82148-61068-61069/61004-61007 Payroll & Liab.	33856.54
60984 BEK SPORTS NETWORK	450.00
60985 DOCU SHRED, INC.	39.90

60986	JOHN DEERE FINANCIAL	60.02
60987	MARCO HERNANDEZ	256.13
60988	MONTANA DAKOTA UTILITIES	2236.31
60989	NORTH DAKOTA DEPARTMENT OF HEALTH	75.00
60990	NORTH DAKOTA LEAGUE OF CITIES	80.00
60991	ON THE RUN SERVICE	572.50
60992	OTTERTAIL POWER CO.	5979.09
60993	RICARD PLUMBING, HEATING & COOLIN	3283.11
60994	SAMSON ELECTRIC	671.93
60995	T. R. WAIND INSURANCE & REALTY	210.00
60996	VALLI INFORMATION SYSTEMS, INC.	780.69
60997	LANGDON BEAUTIFICATION COMMITTEE	278.60
61008	NORTH DAKOTA LEAGUE OF CITIES	560.00
61009	NORTHEAST REGIONAL WATER	12114.30
61010	LANGDON FIRE DEPT. RELIEF	6000.00
61012	ADVANCED BUSINESS METHODS	252.01
61013	AT THE HOP RESTURANT	1153.67
61014	BEK SPORTS NETWORK	450.00
61015	BO BALSDON	500.00
61016	CARQUEST OF LANGDON	68.39
61017	CAVALIER COUNTY TREASURER	22218.33
61018	CAVALIER RURAL ELECTRIC COOP.	220.24
61019	CHAMBER OF COMMERCE	10415.00
61020	D & B MOTORS	1892.36
61021	DAHL TRUCKING PLUS	3602.12
61022	DAN'S TRUCK & CAR WASH	142.47
61023	DAVID BAKKE	500.00
61024	DUSTIN MCGREGOR	500.00
61025	FARMER'S UNION OIL CO.	3259.06
61026	FERGUSON WATERWORKS #2516	738.65
61027	GARY BIMLER	414.55
61028	GERRELLS SPORTS CENTER	2075.94
61029	HIWAY LAUNDRY	193.20
61030	KLM ENGINEERING, INC.	7500.00
61031	LANGDON FIRE DEPARTMENT	186.57
61032	LANGDON HARDWARE & RENTAL	180.37
61033	LEEVEERS FOODS	44.84
61034	LILLIAN LOWERY	500.00
61035	MAR-KIT LANDFILL	2502.50
61036	MFOA OF ND	40.00
61037	MIDCONTINENT COMMUNICATIONS	156.18
61038	ND RURAL WATER SYSTEMS	350.
61039	ND SEWAGE PUMP & LIFT STATION	5299.00
61040	NORTH DAKOTA DEPARTMENT OF HEALTH	25.00
61041	NORTH DAKOTA DEPT OF ENVIRONMENTA	141.83
61042	NORTHERN PLAINS TREE SERVICE	1520.00
61043	ONE-CALL CONCEPTS, INC.	4.10
61044	OTTERTAIL POWER CO.	6510.86
61045	POWERPLAN	1007.84
61046	QUENTIN BRUCE WENZEL, PC	1425.00
61047	RENDEZVOUS REGION TOURISM COUNCIL	1000.00
61048	RICHARD'S WELDING, INC.	195.00
61049	RoxAnne Hoffarth	106.99
61050	THOMAS BEAUCHAMP	25.66
61051	UNITED COMMUNICATIONS	1268.63
61052	VALLI INFORMATION SYSTEMS, INC.	783.42
61053	VERIZON WIRELESS	256.60
61054	WASTE MANAGEMENT CORPORATE SERVIC	14833.94
61055	WORKFORCE SAFETY AND INSURANCE	5555.39
61056	LANGDON BEAUTIFICATION COMMITTEE	250.50
61057	LYNDSEY GLANZER	500.00
61058	PAUL SKJERVHEIM	500.00

Review and Approval of Bills: D. Kaercher made the motion to approve all bills as presented, seconded by L. Henry. Motion Carries.

Adjourn: L. Henry moved to adjourn the meeting at 6:33 p.m.

Jerry Nowatzki, President

RoxAnne Hoffarth, Auditor