

**Langdon City Commission
Regular Meeting
April 25th, 2022, at 6:00 p.m.**

Members present Lawrence Henry, Jim Rademacher, Darin Kaercher, and Susan Fay Crockett. Also, present Chelsea Graber, Tom Beauchamp, Jeff Hiller, Gary Bimler, David Schanz, Mathew Roy, Brandon Downs, Jerry Ratzlaff – City Assessor, Andrew Aakre – Moore Engineering, Shanda Christianson - KNDK and RoxAnne Hoffarth.

L. Henry called the meeting to order and led everyone into the Pledge of Allegiance.

Approval of Minutes: S. Crockett made the motion to approve the minutes from the regular meeting on April 11th with a small change, seconded by D. Kaercher. Motion carries.

Additions to Agenda:

Correspondence:

Department Reports:

Street: J. Hiller reported he has been pushing snow. Still is one plow down and have been opening storm drains. L. Henry discussed getting a product and equipment to do crack filling.

Fire Department: No report.

Water and Sewer Department: S. Crockett reported the guys had a busy weekend. Crockett stated that UTMA would put announcements on the local information channel.

Sanitation Department: T. Beauchamp reported they will be going to summer schedule. When we get some warmer weather, we will start compost program. He will work with fire department when it's time to burn the pile.

Activity Center: Chelsea reported Carl Hoffarth is looking at height adjusters for installation. He installed the stage mats. The batting cage turf has arrived, still waiting for cage itself. Summer hours are 6 a.m. to 2:30 p.m.

Police Department: L. Henry stated he and RoxAnne will go over Police contract.

Auditors Report: R. Hoffarth reported she was able to attend the HR Collaborative Conference last week. Also, preparing to start on budget.

Unfinished Business:

Moore Engineering – Phase 1, Sewer, Water, Storm Water Improvements – Quam Construction, Judd's schedule is as follows – Start on fence June 13th, Start Asphalt June 20th and all completed by June 30th.

Funding updates – Have submitted project planning forms on behalf of the City of Langdon to the ND Department of Water Resources to be included on the 2023-2025 Water Development Plan.

New Business:

David Schanz – Making a home out of the old Easy way Building – David here to ask if he can turn his business into a home. Due to the I-1 status the commission feels he can do this. They did advise that he should check with Burlington Northern about the lease.

Matthew Roy – Regal Building – Matthew was present for see if it is allowable to change the store into a dog boarded business. The only true concern the commission had its not usual that a dog boarding business be on main street and that he should check with neighboring businesses and residents for any concerns. It was also discussed that he would have to stay 10 ft. away from the ally way. Tabled.

Building Permits: #5250 Brandon Downs – Adjourn meeting to wait for Brandon to arrive.

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| 99385 | ND STATE TAX COMMISSIONER | 794.75 |
| 99384 | PRINCIPAL LIFE INSURANCE COMPANY | 80.32 |
| 99383 | CHOICE FINANCIAL- DEBIT CARD | 4869.10 |
| 99382 | CHOICE FINANCIAL- DEBIT CARD | 172.80 |
| 99381 | USDA RURAL DEVELOPMENT-MSP LOAN | 164366.00 |
| 59606 | ADVANCED BUSINESS METHODS | 233.00 |
| 59607 | CHELSEA GRABER | 17.67 |
| 59608 | GARY BIMLER | 550.00 |

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| 59609 | HIWAY LAUNDRY | 175.50 |
| 59610 | JOHN DEERE FINANCIAL | 401.13 |
| 59611 | MONTANA DAKOTA UTILITIES | 1441.71 |
| 59612 | NORTHEAST REGIONAL WATER | 15217.57 |
| 59613 | RoxAnne Hoffarth | 381.21 |
| 82782-82795/59598-59601 | Payroll & Liab | 22566.70 |

Review and Approval of Bills: J. Rademacher made motion to approve all bills seconded by D. Kaercher. Motion Carries

Adjourn: S. Crockett moved to adjourn the meeting to go into the Equalization meeting. 6:47 p.m.

Equalization Meeting – Members present Lawrence Henry, Jim Rademacher, Darin Kaercher, and Susan Fay Crockett. Also, present Chelsea Graber, Tom Beauchamp, Jeff Hiller, Gary Bimler, Jerry Ratzlaff – City Assessor, Andrew Aakre – Moore Engineering, Shanda Christianson - KNDK and RoxAnne Hoffarth.

Jerry Ratzlaff presented the list of Parcels that got increase letters and explained them to the commission. There was no one here to dispute the increases. S. Crockett made a motion to accept the assessment changes, seconded by D. Kaercher. Motion carries. Jerry also explained his process and what he actually does for the City. He stated that he plans to be done in June. The City will be working with the County to come up with an agreeable contract.

Adjourn: 6:59 p.m. S. Crockett made a motion to adjourn equalization meeting, seconded by D. Kaercher. Motion carries.

Lawrence Henry, Vice President

RoxAnne Hoffarth, Auditor

7:00 Vice President Lawrence Henry opens the regular meeting back up to talk with Brandon Downs about building permit.

#5250 Brandon Downs – this permit was approved at a prior meeting but Brandon is asking about putting the building on another lot. The commission has concerns with the drainage ditch that goes through that lot. Commission asked that he talk with Mikkelsen's and do some surveying to see what can be done to not disrupt the drainage.

Lawrence Henry, Vice President

RoxAnne Hoffarth, Auditor